



# ***Morwell Bowling Club***

## ***After Funeral Service***



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*Morwell Bowling Club*

*We understand that this can be a difficult time and we are committed to providing the utmost care to you and your guests. For a after funeral service we offer a range of catering platters listed below and include the use of a data projector and screen*

**Room Hire**

Room hire is Free to Current Full and Bowling members of the Club

**Room**

Seminar or Board Room                    **\$80.00**

Seats max 20 Tables     40 Theatre Style

Function Room                                **\$180.00**

Seats max 120 Tables     150 Theatre Style

Function Room 2                               **\$150.00**

Seats max 80                     100 Theatre Style

## **After Funeral Services**

### **Hot Finger Food Platters**

\$90.00 per platter serves 10 – 15 people

Party pies, Sausage rolls, Chicken strips, fish bites, spring rolls & Dim sims

### **Nibble Platter**

Chips, Nuts, dips, pretzels, kabana & cheese

\$60.00 per platter



### **Assorted Sandwich Platters**

\$55.00 platter - serves 10 – 15 people

Vegetarian options available on request

### **Assortment of Fresh Fruits**

\$65.00 per platter

### **Mini Cakes & slices Platter**

\$65.00 per platter

### **Scones Jam & Cream platter**

\$30.00 per platter

### **Cheese & Biscuit Platter**

\$70.00 per platter

A selection of 3 cheese with crackers, fresh & dried fruit



## **Terms and Conditions (After Funeral Service)**

### **Deposits and Payments**

Payment of room hire and is required upon confirmation to guarantee your booking. Full payment of the catering component of the booking must be received 3 days prior to the start of your function, unless pre-arranged by management. A bond of \$200 is required (if applicable). This amount will be refunded to you post event, provided that no damage has been done to the function room or any other part of the venue.

\* We accept EFTPOS, cash & all major credit cards.

### **Final Details & Payment**

The venue requires all food and beverage selections in to be provided three (3) days prior to the event, along with tentative guest numbers, food service times and other specifics relating to your event. and this number will form the basis of your final charging. There are no refunds given should your guest numbers decrease after this time. Drinks tabs are payable at the conclusion of the event. All prices quoted are inclusive of GST. Whilst every effort is made to maintain prices, these are subject to change. In accordance with the venue's food safety program, no food is to be brought into the venue, or taken from the venue with the exception of an occasion cake. Clients and guests are also not permitted to bring any liquor into the venue. Liquor that is used for prizes or given as gifts will be held by the venue staff until the conclusion of your event.

### **Cancellation**

Cancelling a function after a deposit has been paid can only be done by consulting directly with the Venue Management and only by the person who paid the initial deposit. In the event that your confirmed booking is cancelled, the following conditions will apply

30 -14 Days	Deposit will be forfeited
14 -7 Days	Deposit will be forfeited and 50% of function catering costs
7 Days or less	Deposit and 100% of function catering costs

#### **Cancellation must be provided in writing**

If the venue feels that any function / event will affect the smooth running of the business, security or reputation, management reserves the right to cancel at their discretion without notice or liability.

### **Minors, Additional Security**

Minors are only permitted on the premises in the company of their parent, guardian or responsible adult. Minors are to remain in the room reserved and are to be supervised all times whilst within the venue.

Particular functions eg. 21st birthdays may require additional security. This will be decided at the discretion of the venue management team and will be charged to the client prior to the event proceeding.

### **Damage**

Please be advised that organisers are financially responsible for any damage, theft, breakage or vandalism sustained to the function room or venue premises by guests, invitees or other persons attending the function. Should any extra cleaning be required to return the premise to a satisfactory standard, this will be charged to the client. The venue does not accept responsibility for damage or loss of merchandise left at the venue prior to, during, or after the function. It is recommended that all client goods be removed from the venue immediately after the function. In the event of fire, flood damage, industrial dispute or any other unforeseen circumstance that does not enable the event to proceed, the venue and management team will not be held responsible.

### **Signage, Decorations & External Supplies**

Any additional equipment / entertainment / decorations or props required, other than those supplied / recommended by the venue, must be confirmed with management a minimum of two weeks prior to the date of the function. No items are to be attached to any surface within the venue by means of pins, glue, nails, screws or sticky tape. The venue must approve any and all equipment and decorations, and reserves the right to disallow any material deemed offensive or dangerous. It is the responsibility of the host to ensure any additional equipment, decorations etc are removed from the venue at the completion of the function.

### **Function Conduct & Client Responsibility**

It is required that the organiser will conduct the function in an orderly manner and comply with requests as directed by venue management. All normal venue policies, procedures and legal responsibilities apply to any and all persons attending functions at all times, including total compliance to all responsible service of alcohol guidelines and standards. Management reserves the right to remove and eject uncooperative and intoxicated guests from the venue at their discretion without recourse. It is the organiser's responsibility to read all the terms and conditions listed and ensure the compliance of all function guests.

All requirements of the Liquor Control Act will be enforced by the Morwell Bowling Club.

Morwell Bowling Club has a policy to serve Customers in a responsible, friendly and professional manner and in doing so enforce the strategies of Responsible Service of Alcohol by:

- a) At the discretion of Management at anytime the function maybe be served light beer only
- b) This Club will not serve more than one nip (30ml) of spirits per glass.
- c) This Club discourages excessive drinking "shots". Straight drinks of spirits/liquors will be served at the managers/supervisors discretion.
- d) Iced water is provided on a complimentary basis on request

If you require any further information please do not hesitate to contact me. Thank you for the opportunity to quote.

Yours faithfully,  
Sheryl Bayley  
**Functions Manager**

# Surcharge Public Holidays 15%  
# Surcharge Sunday's 10%



**Morwell Bowling Club After Funeral Service**  
**Booking Sheet**



Contact Name .....

Billing Address.....

City/Suburb.....Postcode.....

Email.....

Phone..... Function Date.....

Time of arrival .....am/pm Time for platters .....am/pm

Number attending.....

**Menus**

Sandwich Platters .....

Hot Food Platters .....

Cheese Platter .....

Fruit Platter .....

Scones Jam & Cream .....

Nibbles Platter .....

Cakes & Slices Platter .....

**Bar Requirements (tick)**

None

Pay As You Buy

Consumption Charge Bar  Limit \$ .....

Conditions .....

I ..... (The organizer ) have read and understood the terms & conditions for booking the Morwell Bowling Club, and would like to confirm my booking

For ..... ( date of function )

Signed: ..... Dated:.....  
(Name of organizer)

Signed: ..... Dated:.....  
(On behalf of The Morwell bowling Club)

